

2022



# Family Handbook

[jccdenver.org/shai](http://jccdenver.org/shai)



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## Dear Camp Shai Families,

Welcome back! We are thrilled to serve the community once again this summer by offering enriching, hands-on programming for kids to develop their skills, try new things, and, most importantly, have a summer full of laughter and fun. As always, our goal is to give campers of all backgrounds and abilities a safe and supportive space to find themselves through play and a little bit of camp magic. We are excited to bring back some of Camp Shai's most valued traditions this summer and to introduce the community to some new activities!

We are lucky to continue our partnership with Graland Country Day School for several weeks this summer, using our own JCC as our home to open and close the summer season. All of the activities that you know and love are coming back including hilarious challenges in Survivor, free swim at the pool, and engaging specialists teaching Nature, Art, Sports, Music, and—new this season— Drama and Engineering & Design! We are also excited to introduce Shai Shuffle, our newest specialty camp program, that will bring a variety of learning opportunities for campers throughout the summer.

In order to maintain the fun and safety that camp has to offer, we ask that families partner with us along the way. If you have any information about your camper that would benefit us to know, we highly encourage you to get in touch with us – the more we know about your camper, the easier we can accommodate their needs, and the more successful they will be. Our leadership team will be regularly communicating via email to share important information and updates about camp. Please reach out if you have questions or wish to provide feedback.

*We look forward to spending the summer with you!*



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# CAMP SHAI'S MISSION & VALUES

## Mission Statement

At Camp Shai, we are more than just a day camp. We are a community made up of campers, families, and staff, all with the same desire—to give all kids a fun and safe space to explore, imagine, and belong. Camp Shai provides engaging activities for our campers that spark their imagination and inspire them to celebrate their individuality.

## Behavioral Health & Inclusion Philosophy

Camp Shai is a place where ALL campers in our care can feel safe, nurtured, and accepted. We do our best to support the individual needs of our campers while providing a safe, healthy, and inclusive social environment for the greater camp community. Core to our mission, Camp Shai welcomes many campers with identified needs, so long as we are able to support them and provide the appropriate level of care without compromising the safety and wellbeing of them or their peers. All camp staff are trained in the most current inclusive behavior practices and, for campers with higher needs, Camp Shai has inclusion counselors that are trained and supported by a behavioral health specialist. While we are able to serve many campers with identified needs and do our best to do so, we are unable to serve everyone. If your camper has learning, cognitive, and/or behavioral differences or special needs, please contact the Camp Shai director directly prior to enrollment, so we can determine whether we are able to provide the necessary resources and accommodations to support your camper.



## Camp Shai Values (*Middot*)

- חסד *Chesed: Kindness*** - We treat one another with kindness and compassion. We appreciate each member of our community for who they are.
- כבוד *Kavod: Respect*** - We appreciate and celebrate the unique identity of each individual in our camp community. We honor and value ourselves and others by being compassionate and considerate of our feelings and the feelings of others. We treat others as we would like to be treated.
- קהילה *Kehillah: Community*** – Everyone is welcome to our community. We are representatives of our community at Camp Shai and in the greater community.
- רוח *Ruach: Sportsmanship/Positive Attitude*** - We play sports and games with respect, fairness, honesty, and accountability. By cooperating with teammates and opponents and playing with a sense of compassion and integrity, we help to create an environment of friendly competition.

CAMP SHAI  
MISSION

# Hours, Locations, & Dates

| WEEK       | DATES                                     | LOCATION                   |
|------------|---|----------------------------|
| Week One   | June 6 - 10                               | JCC Denver                 |
| Week Two   | June 13 -17                               | Graland Country Day School |
| Week Three | June 20 - 24                              | Graland Country Day School |
| Week Four  | June 27 - July 1                          | Graland Country Day School |
| Week Five  | July 5 - 8<br>(*No Camp Monday, July 4th) | Graland Country Day School |
| Week Six   | July 11 - 15                              | Graland Country Day School |
| Week Seven | July 18 - 22                              | Graland Country Day School |
| Week Eight | July 25 - 29                              | JCC Denver                 |
| Week Nine  | August 1 - 5                              | JCC Denver                 |
| Week Ten   | August 8 - 12                             | JCC Denver                 |

## Camp Hours of Operation

- **Drop-off** is from 8:30 –9:00am to give all campers time to get checked in and to their groups before programming off at 9:00 am.
- **Pick-up** is from 3:15 - 3:45 pm. Campers who have not been picked up by 3:45 pm will be taken to Sun-set care, and families will be charged the drop-in rate for the day.

## Attendance & Absences

If you know your child will not be at camp, please let us know by 8:30 am by either:

- **Calling** – Call the Camp Office at (303) 316-6374. If you don't reach someone, please leave a message with the following:
  - Camper's first and last name
  - Date of absence
  - Brief message about the nature of their absence
- **E-mailing** – Send a message to [attendance@jccdenver.org](mailto:attendance@jccdenver.org) with the Subject Line "(Your Camper's Name) - Date - Late Drop-Off/Early Pick-Up/Absent."

*If you know ahead of time that your child will be late to camp in the morning, please call the Camp Office.* A staff member will meet you and your camper at the Ellsworth Ave gate and help take them to their group. If their camper group is off-site, they will be integrated into an on-site group until their group returns. Because the groups may be enjoying camp in different locations, it is imperative that any late drop-offs or early pick-ups be pre-arranged through the camp office.

## Extended Care

**Sunrise Care (7:30 – 8:30 am):** Camp Shai is excited to offer Sunrise Care! This program is \$20/day or \$80/week. Campers registered for Sunrise Care will get an early start to their camp day with a variety of books, crafts, and games available.

**Sunset Care (4:00 – 5:30 pm):** Our Sunsetters get to feel the camp magic a little longer with engaging, hands-on programming devised by our leadership team. Sunset Care is \$40/day or \$160/week.

**When picking your child up from Sunset Care, please be on time.** All campers registered for Sunset Care may be picked up as late as 5:30 pm each day. If a child is not picked up by 5:30 pm, and we are not able to reach their guardians, individuals listed on the child's emergency form will be called to pick up the child. Social services and/or the police will be called as a last measure if no individual can be contacted to pick up the child.

# Drop Off & Pick Up Procedures

## Authorized Pick Ups

All authorized adults must be noted on your "Pick-Up Authorization" form online in your camper's CampInTouch account in order for us to release your child to them. If a child is going home with a friend, that child's guardian must communicate with the Camp Leadership team via e-mail to add additional authorized adults to their camper's forms. All authorized adults are expected to present a government-issued photo ID when picking up their camper(s) each day. We may recognize your face, but we need to see it on a **government-issued photo ID every time** for the safety of our community. Please remember that our staff members interact with hundreds of family members each day and every family is different. We require a photo ID so that we can ensure we are always releasing your camper to an adult that has been authorized to pick up that child. We appreciate your support in making Camp Shai a safe place!

## Visitors

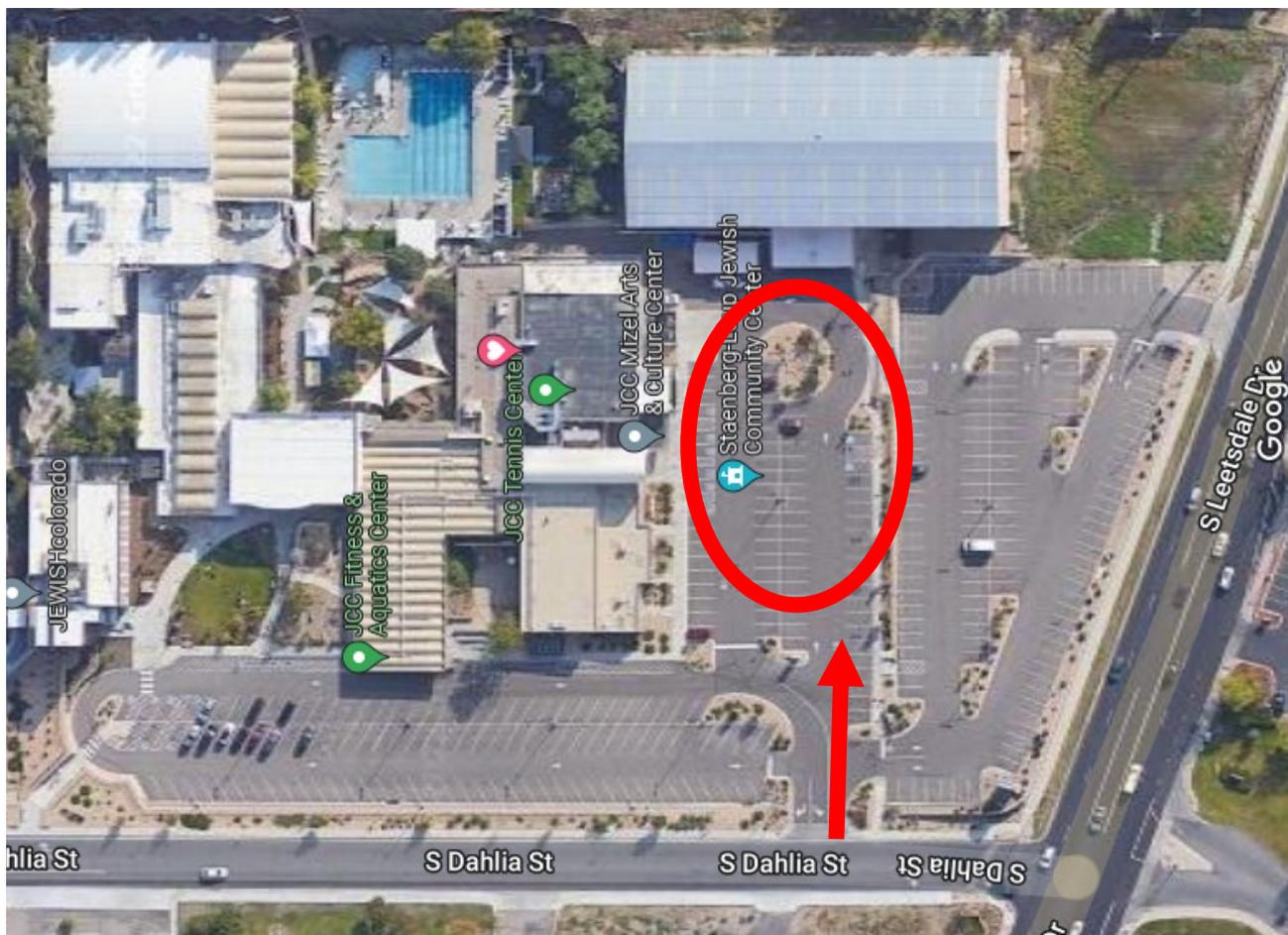
Those wishing to visit camp during the day must coordinate with the camp office in advance. On the day of your visit, sign in at the camp office with the Office Manager. You will be required to show a government-issued photo ID.

## Drop Off and Pick Up at the JCC

**Drop off begins at 8:30 am** at the Wolf Theatre Entrance in the middle parking lot of the JCC depicted in the map to the right. Families may park in the middle lot and walk their child(ren) to our attendance table by the entrance.

**Pick up is from 3:15 - 3:45 pm** at the Wolf Theatre Entrance. Again, families may park in the middle parking lot depicted in the map and walk to our attendance table. Our staff will check your **government-issued photo ID every time** to ensure we release campers to an authorized adult.

At 3:45 pm, campers that have not been picked up will be checked into Sunset Care for the day, and you will be billed the day rate for extended care services (\$40).



## Drop Off and Pick Up at Graland

**Drop off begins at 8:30 am** at the south gate of the Graland campus located facing west on Ellsworth Ave, between Bellaire Street and Clermont St. Make sure to follow signs and directions. Vehicles should turn off 1st Ave onto Clermont St, then right onto Ellsworth Ave in order to form a line, as depicted in the map below. For your child's safety, our drop off will operate in a "HUG & GO" fashion. This means that Camp Shai staff will greet vehicles as they arrive and guardians are asked to stay inside their vehicles. Staff will help sign campers in for the day and will escort them to their respective group.

**Pick up is from 3:15 - 3:45 pm** at the Ellsworth Ave gate.

- **Car Line:** Follow the signs to form a line beginning on E Ellsworth Ave and wrapping around Clermont St and E 1st Ave. We will have a designated staffer checking your **government-issued photo ID every time**. Campers will only be released to those listed on your "Pick-Up Authorization" form.
- Please display a sign with your camper(s)' last name on your dashboard. We ask that you remain inside your vehicle while our staff escort your child(ren) directly to you.
- If your camper needs help
- **Walk Up:** Park your vehicle in a spot that does not interfere with the carline on E Ellsworth Ave, Clermont St, or E 1st Ave. We will have a designated camp staffer standing at the gate who will check your **government-issued photo ID every time**. Campers will only be released to those listed on your "Pick-Up Authorization" form.

At 3:45 pm, campers that have not been picked up will be checked into Sunset Care for the day, and you will be billed the day rate for extended care services (\$40).



# Judaism at Camp & Kashrut Policy

## How “Jewish” is Camp Shai?

Camp Shai focuses on universal human values (*middot*) with a culturally Jewish lens. We do not identify with a specific denomination of Judaism and we embrace everyone who wants to be a part of our community. We welcome campers and staff of all backgrounds, Jewish and non-Jewish. If you like games, forming connections with others, and having the best summer ever, Camp Shai is the place for you. Many of our programs will include Hebrew words and phrases, as well as lessons from Jewish teachings. We observe Shabbat with an all-camp celebration to end the week, as well.

## Shabbat at Camp Shai

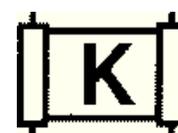
Shabbat signifies the day of rest for the Jewish people and can be celebrated in different ways. In Jewish tradition, Shabbat begins at sundown on Friday and is observed through sundown on Saturday. At Camp Shai, Shabbat is a special time that we celebrate as a camp community each Friday afternoon. We welcome Shabbat with songs, blessings, and recognition of camper accomplishments. This is a time for all campers and staff to reflect on their week and highlight the special moments.



## Kashrut Food

We request that all incoming food be sensitive to basic kashrut (no pork and no shellfish). In addition, Camp Shai is a Nut Aware camp. This means that due to a high prominence of allergies, we **strongly discourage sending foods with nuts** in your camper's lunch.

All food provided by Camp Shai will have the following approved kosher symbols.



# A Day in the Life...

## How Will I Know What My Child is Up To?

Before the start of each session, you will receive a list of the counselors and campers in your child's group, as well as a schedule. Every Friday, your camper's counselors will send home a weekly summary in your child(ren)'s backpack describing some of the activities going on at camp and areas where your camper shined! Can't wait until the end of the week? Ask about silly songs and skits at morning circle, which rotation was their favorite, or how many *middot* stickers they got!

## Activities Offered at Camp Throughout the Week

Campers can register for Traditional Camp or one of our Specialty Camps. Campers in all of our programs will enjoy free swim 1-2 times per week, so remember your swimsuit!

**Traditional Camp** gives campers a chance to try everything with 3-4 activity rotations each day. Our specialist team works hard to create engaging lessons in Art, Drama, Engineering & Design, Music & Movement, Nature, and Sports. Campers will also get time to bond with their group. Campers are sorted into the following age groups:

- רישונים *Rishonim* (Starters) – Rising Kindergarteners
- חברים *Chaverim* (Friends) – Rising 1<sup>st</sup> graders
- צופים *Tsofim* (Scouts) — Rising 2nd graders
- גבורים *Giborim* (Heroes) – Rising 3rd & 4th graders
- בונים *Bonim* (Builders) – Rising 5th & 6th graders

**Specialty Camps (Shai Sports, Shai STEM, and Shai Shuffle)** are for campers who know what they like with 1.5 - 2 hours of hands-on, specialized programming facilitated by our trusted community vendors. This year, we are offering campers three specialty tracks: Sports, STEM, and Shuffle.

Shai Sports will give campers the opportunity to strengthen their mind, body, and spirit as they learn or refine their skills in basketball, soccer, flag football, t-ball, and other mixed sports!

Is your child looking for a way to develop their skills in science, technology, engineering, or mathematics at camp? It's time for you to experiment with our Shai STEM track! Campers will explore archeology, building with Legos, designing machines, ecology, and more!

Ready to mix it up with Shai Shuffle? This specialty track offers campers a chance to fully engage in project-based learning opportunities while having an unforgettable experience. Your child will take part in farming, cooking, woodworking, rock climbing, pottery, and more!

## Dress Up Days at Camp

Campers and staff members alike are encouraged to participate in dress-up days throughout the summer on Wacky Wednesdays and Friday FUNdays. The dress-up theme for each Wednesday is listed in the table below. Your welcome email will include a reminder of that week's dress-up theme and counselors will be encouraged to remind campers throughout the week.

|                                 |                          |
|---------------------------------|--------------------------|
| Session One (June 6 - 10)       | Backwards Day            |
| Session Two (June 13 - 17)      | Pajama Day               |
| Session Three (June 20 - 24)    | Lookalike Day            |
| Session Four (June 27 - July 1) | Costume Day              |
| Session Five (July 5 - 8)       | Crazy Hair/Crazy Hat Day |
| Session Six (July 11 - 15)      | Animal Day               |
| Session Seven (July 18 - 22)    | Sports Day               |
| Session Eight (July 25 - 29)    | Mismatch Day             |
| Session Nine (August 1 - 5)     | Color Day                |
| Session Ten (August 8 - 12)     | Superhero Day            |

# Friday FUNdays at Camp

At the end of each magical week of camp, we do things a little bit differently on Fridays to celebrate the time that we've spent together.

## Dress-Up Day

Each Friday, campers and staff are encouraged to dress up according to that week's camp theme.

## Hazmannah

After Morning Circle, the entire camp will be invited to participate in an activity together. Some weeks have rotations of special crafts, games, and puzzles while other weeks have whole-camp team challenges.

## Group Shabbat

After lunch, campers will have time with their group to celebrate their accomplishments from the week. Their counselors will give out patches to add to their Camp Shai compasses and will highlight campers that have exemplified our *middot* throughout the week.



## Unit Time

In the afternoon, campers will get together with the rest of their age group to participate in a special teambuilding activity led by their Unit Head.

## Community Shabbat

We will close out the day and our week with a large community celebration of Shabbat. Together, we will welcome the Sabbath with songs, camper and staff recognition, and enjoy a snack of challah and otter pops!

# What to Wear & Bring To Camp

Much of what we do at camp involves hands-on activities that may result in dirty and happy campers. Therefore we request that you send your children in clothing that can handle the hustle and bustle of camp. Camp Shai DOES NOT provide lunch. Please pack a lunch and snacks every day.

## What to Wear & Bring:

- Appropriately Fitting Face Mask — we recommend sending multiple masks in the event of a mask getting dirty or wet (*please see page 12 for more details on Camp Shai's 2022 COVID policies*)
- Closed-toed shoes
- Sunscreen – Label your camper's bottle with first name and last name. We will provide Rocky Mountain Sunscreen brand sunscreen repeatedly throughout the day, **but please come wearing it too!**
- Comfortable pants or shorts
- A light jacket/sweatshirt for cold mornings
- A rain jacket for rainy days
- Swimsuit & towel every day
- Rash guards for campers who are sensitive to the sun while swimming
- A water bottle (labelled with your camper's first and last name)
- Brimmed hat
- Lunch & Snacks (for the morning and afternoon) - We recommend sending extra snacks—we have a really busy camp day and extra food is always a good idea!
- A change of clothes to leave at camp in case of accidents

## Please Avoid:

- Open-toed shoes
- Nice clothes that you do not want to become dirty
- Cell phones and other electronics
- Toys from home, including: stuffed animals, action figures, or trading cards
- Clothing or toys that promote war, violence, racism, or sexism
- Tobacco, illegal drugs, or alcohol
- Money (there is no spending money at camp)

## Packing your Camper's Lunch

Please put your child's name on their lunch. There will not be a microwave, hot water, or utensils available during the camp day. If your child's lunch requires refrigeration, please pack an ice pack into their lunchbox as there will not be a refrigerator available for storing lunches. Licensing regulations require that an ice pack be placed in each child's lunch.

## Snack

Our campers' days are jam-packed and they get hungry during the day! Their morning and afternoon snack comes from their personal, packed lunches. Please make sure to pack accordingly, so that they have enough food for two snacks as well as lunch. Campers attending Sunset Care will receive a snack adherent to the kashrut/allergy policy.

## Labeling Clothing/Belongings

Please label all items that your child brings to camp (including lunches). This includes shirts, shorts, pants, sweatshirts, jackets, shoes, swimsuits, towels, water bottles, and daypacks. Proper labeling will assist us in returning misplaced items to their proper owner.

## Lost & Found

Camp Shai staff will make every effort to keep campers' belongings together and to ensure that no child leaves any items behind. Nonetheless, we strongly discourage bringing any items of value to camp, as things get lost, broken, or possibly stolen. **Camp Shai is not responsible for lost, stolen, or damaged camper items, belongings, and/or property.**

Following the end of the camp season, the contents of our Lost & Found will be displayed outside of the Camp Office at the JCC. Any items that have not been claimed by the end of September will be donated to a local shelter.

## Cell Phones

**Campers are NOT permitted to have or use cell phones or other electronics of any kind at camp.** If it becomes a recurring issue for a camper, the Camp Director or Unit Head will contact guardians.

# Standards of Behavior

Camp Shai strives to support the individual needs of its campers while providing a safe, healthy, and inclusive social environment for the entire community. Conflict resolution and positive reinforcement are used to encourage desired behaviors. Camp Shai is a place where all campers can feel safe, nurtured and accepted. Any vehicle used for transporting campers is an extension of Camp Shai, and campers are to follow the same expectations. As such, the following behavioral standards have been set:

- Ridiculing and teasing are not allowed. Campers are reminded about this policy in a gentle but firm manner. This behavior makes all of us feel bad, and often times results in aggressive and physical acting out.
- Camp staff teach “Nice hands or no hands” to our campers. Physically violent and aggressive behavior is not allowed. A child may be sent home if they are involved in a physical altercation.
- Threatening, intimidating, and vulgar language are not allowed.
- Bullying is not tolerated at Camp Shai.
- Graffiti and other actions that damage property will be dealt with on a case to case basis, and may involve charging guardians for the damage.
- The Staff of Camp Shai are here to create a positive environment for all involved. We use an understanding and firm approach to campers who compromise the effectiveness of the staff (e.g., non-cooperation, not listening, leaving the group, inappropriate boundaries).
- The Camp Leadership Team aims to be proactive and empathetic when it comes to campers’ behavior. Families may be asked to meet with camp leadership to establish strategies to be enforced at camp and at home.
- Repetitive occurrences of any of the above behavior after repeated warnings may result in dismissal from Camp Shai without a refund. Guardians will be notified prior to any action taken.

## Behavior Agreement

As part of your camper’s forms, there is a document titled “Behavior Agreement”. Please make sure you go over these behavior expectations with your child as it will set them up for success this summer. The document requires signatures from both a guardian and a camper.

## Expectations on the Bus:

- The bus will be left in the same or better condition as it was found in the morning. If the bus is left messy, everyone will work together to clean it.
- Hands, feet, and personal belongings must stay in the bus and not out the windows.
- Our bus drivers are here to keep our campers and staff safe and to make sure they get to and from their destination on time. Campers and staff will do their best not to disturb them.
- Drivers have important information to share. When the driver needs to say something, everyone pay close attention and listen.
- Campers must ask first before standing up or moving toward the staff member.
- Campers are encouraged to tell a staff member if they are having problems or need help.
- In the event of an emergency, campers must adhere to instructions from the bus driver and/or staff member. This can include directions on how to vacate the bus, or how to help others in need.

## Dismissal

The Camp Director reserves the right to dismiss without a refund or to cancel the enrollment of any child whose conduct, influence, or behavior is deemed unsatisfactory, unsafe, or not in the best interest of the program or the child’s experience or the experience of others.

# Know Before You Go

## Submitting Camper Forms

Having these forms makes for safe and healthy children at camp and at home. This information will help us get better acquainted with your family and child, and the information on their health history form will assist our staff in caring for any identified needs that your child may have. These forms are required in order for your child to attend camp. **Please note any allergies or health needs (asthma, diabetes, etc.) that your child has, as well as medication taken during camp hours.**

Guardians must provide updated information, including all medical, developmental, or psychological information regarding their child prior to the start of camp so that we may plan strategies for your camper to succeed. Changes in life situations (such as divorce, death, loss, recent moves, accidents, fears) often influence children's behavior and are important for us to be aware of. ALL INFORMATION IS HANDLED CONFIDENTIALLY.

**All forms for camp are found in your CampInTouch account online and must be completed and submitted no less than 7 business days before the start of camp. Campers cannot attend camp without completed forms. Many of the forms require guardian signatures or physician signatures. For assistance, please contact our registrar, Allison Marshall at [amarshall@jccdenver.org](mailto:amarshall@jccdenver.org).**

## Camper Care

At Camp Shai, we prioritize the physical, emotional, social, spiritual, and mental health and safety for all of our campers. The information you provide helps us set your camper(s) up for a successful experience. Our Camper Care Team will work to ensure that your child(ren) receive the right level of support and may reach out to create a care plan when deemed necessary. Our goal is to partner with all families. If you think your child(ren) would benefit from a conversation with our Leadership or Camper Care Team, we encourage you to reach out.

## Virtual Town Halls

Camp Shai will be hosting two virtual town halls in May where families are invited to join and ask any remaining questions that you may have about camp! The first session will be held on **Wednesday, May 11 at 6:00 pm** and the second session will be held on **Tuesday, May 17 at 6:00 pm**. The dates and times for these virtual events are listed below. Keep an eye on your inbox in late April for more information about how to register for one of these sessions.

## Swim Testing

Any campers interested in swimming in the deep end of the pool during camp are required to pass a swim test administered by JCC staff each summer. Campers can take this swim test at any point during the summer by informing their counselor. Camp staff will do our best to coordinate a time for the camper to take the test as soon as possible.

The JCC will be offering swim testing times during our Community Pool Party on Sunday, May 22nd for any families interested in completing their camper's swim test before the start of the summer. If you are interested, please contact Camp Shai's Director, Sarah Jones ([sjones@jccdenver.org](mailto:sjones@jccdenver.org)) in advance.

# Health & Safety

## Camp Shai General Health Policy

The safety of campers is the highest priority to all Camp Shai staff. As such, the JCC Denver and Camp Shai reserve the right to refuse participation to any camper deemed by leadership staff to be at elevated medical or emotional behavioral risk. In order to understand and care for your child, it is helpful to us if you keep us informed of significant factors at home, such as prolonged illness in the family, a guardian being away, death closely affecting the child, moving, etc., and of course, nice things, too!

Camp Shai also reserves the right to request clearance from a licensed medical or mental health professional at any time prior to or during camp to allow participation. **Contagious diseases must be reported to the camp by the guardian as soon as the illness has been diagnosed so that other families may be notified of the possible exposure.** Please remind your child that all injuries, no matter how minor, must be reported to their counselor.

### A child with the following symptoms may NOT attend Camp Shai:

- Conjunctivitis (pink eye) or thick discharge from one of both eyes.
- Fever in excess of 100.4 degrees. Campers must be fever free for 24-hours to return to camp.
- Excessive sneezing or coughing.
- Unidentified rash.
- Vomiting or diarrhea.
- Lice (please see Camp Shai Lice Policy below).

### Your camper must stay home if they have tested positive for COVID or are experiencing the following symptoms associated with COVID (regardless of their vaccination status):

- Fever or chills
- Cough or sore throat
- Shortness of breath or difficulty breathing
- Muscle or body aches
- Nausea or vomiting
- Headache
- New loss of taste or smell
- Congestion or runny nose
- Diarrhea

If a camper tests positive for COVID-19, unvaccinated campers may not return to camp until they have completed the recommended 10-day isolation period and they have been fever-free for at least 24 hours. Vaccinated campers may not return to camp until they have completed the recommended 5-day isolation period and they have been fever-free for at least 24 hours. These campers will be required to mask during all camp activities for an additional 5 days.

### In addition to the above symptoms, you will be asked to pick up your child from camp if they are experiencing any of the following:

- So uncomfortable that they are unable to participate in normal camp activities
- Experiencing signs of a concussion or head injury

## Additional COVID-19 Safety Precautions

At Camp Shai, we are proud to have continued to serve our community with engaging, meaningful camp programs throughout the pandemic. The safety and health of our campers and staff members is of utmost importance and we take COVID-19 precautions extremely seriously. All policies operate within state health guidelines and best practices as determined by the CDC, Colorado Department of Health and Environment, and the American Camping Association.

Taking what we have learned from the past few summers, we are prepared to apply similar precautions and guidelines to our 2022 programs while re-introducing some of our favorite camp traditions. We will continue to exercise social distancing measures when possible, encourage frequent handwashing, and require masking when gathering in large groups indoors.

Campers that are not vaccinated will be sent home from camp, regardless of their symptoms, if a member of their household tests positive for COVID-19. They will not be allowed to return to camp until they have a negative PCR test (which must be taken 5 days after exposure) and have been fever-free for at least 24 hours.

## Staff Certifications & Emergency Preparedness

At least one Camp Shai staff member in each group is certified in First Aid/CPR and all Camp Shai staff have undergone training in safety and emergency procedures. Each group carries a First Aid Kit and Emergency Binder at all times. All staff are trained in emergency drills and procedures prior to camp. During emergencies, they utilize specific supervision strategies to ensure campers are safe.

## Injuries at Camp

Camp Shai has policies in place to ensure that parents/guardians are informed about any injuries their child may sustain at camp. For injuries like scrapes and bumps, counselors will perform the necessary first aid and log the care provided in a First Aid Log. If it is a more serious injury, your child's counselor, Unit Head, or a Director will phone to inform you of the injury. Depending on the severity of the injury, you may also receive an Incident Report.

## Medication

Medications that are to be administered during camp hours must have the **"Medication Administration Permission" form completed and submitted at least 48-business hours prior to the first day of camp your child is attending.** Allergy and Asthma Plans are included in this 48-hour window. Other medications that require special training, such as emergency seizure medications, require that paperwork is submitted at least two weeks before the child's first enrolled session.

All medication must be in the **original container (including box)** and be clearly labeled with:

- Child's name**
- Directions for administration**
- Physician's name and phone number**
- Original prescription label (if the medication is prescription)**

Campers are not permitted to personally carry medications including, but not limited to: aspirin, EpiPens®, inhalers, or special sunscreens.

### **All medication required for your child must be present and handed directly to a member of the Camp Shai Leadership Team every Monday morning at Camp Shai.**

Medications will be kept in designated areas for the entire week that the camper is present. Your camper should have additional medication in the car and at home since their camp-based medication will remain at camp all week. Only Camp Shai staff that are specifically trained to administer medication as delegated by our camp nurse, Mandee Jacobson, RN, BSN, CCHC, will have access to and be permitted to administer medication to your child.

**As per state licensing, if your child has a life-threatening allergy or condition, and there are any errors in medication paperwork or medications supplied, Camp Shai CANNOT have your child in our care.** Make sure to check expiration dates on medications, that all paperwork is year to date beyond your child's time at camp, and that your camper's name is clearly listed on their medication's original packaging.

## On-Call Camp Nurse

Camp Shai's on-call nurse, TOTTS Nurse Consulting, is available by phone for our staff should any medical questions, concerns, or medical emergencies occur. The nurse has reviewed all Camp Health Policies and Procedures and is in regular contact with the Camp Director to discuss any medical related incidents.

## Immunizations

All Camp Shai campers must be immunized according to the State of Colorado recommended immunization schedule or be on a plan via the physician to get on schedule. Medical exemptions for immunizations are the only exemptions recognized by Camp Shai. All Medical exemptions must be completed by a doctor and on the [appropriate state approved form](#). Children that cannot provide immunization records will not be permitted to enroll in Camp Shai.

At this time, Camp Shai is not requiring a COVID vaccination for campers; however, families are strongly encouraged to make sure that campers are up to date on their COVID vaccinations by the start of camp.

## Sunscreen

Please apply sunscreen to your child every morning before arriving at camp. We will do our best to ensure that sunscreen is reapplied frequently to every camper. Camp Shai staff will help apply sunscreen if necessary. Camp Shai will provide sunscreen in the form of Rocky Mountain Sunscreen Kids SPF 50 Mist. If you choose to send alternative sunscreen for your child, it must come in the original bottle, and **have their name clearly labeled on that bottle.**

## Lice Policy

Camp Shai follows the Colorado Department of Public Health (CDPH) Lice Policy:

*The Colorado Department of Public Health (CDPH) recommends that schools and child-care facilities maintain an active educational campaign for guardians on the accurate diagnosis and correct treatment of head lice cases to prevent transmission of lice in schools and reduce lost school days due to head lice infestation. Head lice, while a significant social problem, do not transmit disease to humans. Traditionally, head lice policies in schools emphasized that **a child infested with head lice could not return to school until no nits were found in their hair ("no-nit" policy).***

If it is determined that a camper has lice, Camp Shai will check ALL campers for lice or nits. Families will be notified should we do this and if campers have lice or nits, guardians will receive a phone call to pick up their camper from camp. Campers will not be allowed to come back until they are fully treated and lice/nit free.

## Mandatory Reporting

In the State of Colorado, all professionals who care for children, including Camp Shai staff, are required by law to report “reasonable suspicion” of child abuse to either a law enforcement agency or a county child protective agency. Camp Shai staff are experienced and trained in assessing situations which may lead them to make a child abuse referral. Camp Shai is committed to maintaining a safe environment for children and for serving our children and families in the best way we can. In situations where we would have to make a referral to either law enforcement or protective services, we will attempt to make the process as supportive as possible.

As a guardian of a child in a licensed childcare center, you may report any suspected abuse by calling the Child Abuse Hotline at 1.844.CO.4.Kids or 1.844.264.5437. If you wish to make a complaint or have a concern regarding your provider you may call the Public Health Inspection Division at 303.285.4075 or the Colorado Department of Human Services at 303.866.5958.

## Emergency Procedures

In the event of an emergency please call the Camp Shai Office number: (303) 316-6374  
If you are unable to reach us in the office, please call the JCC main number: (303) 399-2660

### Accident & Illness Procedures

In the event of an accident or illness, trained Camp Shai staff members will administer First Aid. Should additional treatment be needed, parents/guardians will be notified immediately. If they cannot be reached, Camp Shai staff will move on to the camper’s emergency contact list and begin calling until we reach someone. If a child is in need of immediate emergency medical attention, we will call 911 and the child will be taken to the nearest hospital.

All lead Camp Shai staff are trained in CPR, First Aid, and Standard Universal Precautions. Additionally, Camp Shai Unit Heads are trained in medication administration, including emergency epinephrine (EpiPen) and asthma medications.

### Inclement Weather

Colorado is famous for summer storms! If there is a storm or storm warning, it is not necessary to retrieve your child. In the event of a tornado warning, all campers will seek safety and shelter in a designated area at the JCC or Graland. Camp staff will ensure campers are in a safe, dry, and fun environment. **If there are changes made in dismissal due to any kind of threat, you will be notified by text and email.**

### Suspicious Persons

In the case of a suspicious person, all campers will be directed to seek safety in designated areas throughout the JCC and Graland facilities depending on their current location. Dismissal will be delayed until the warning is over.

### Missing or Lost Child

Camp Shai takes all precautions to prevent a missing or lost child. A missing or lost child is any camper who is known to have been signed in to camp and who is currently unaccounted for. If a camper is missing, the premises will be searched (i.e. closets, under tables, restrooms, etc.). Other children will be asked if they know where the child may be. If the child is still missing, they will be immediately reported missing to the Camp Directors who will take the appropriate next steps to find the missing child.

### Safety Drills

Camp Shai practices fire, tornado, and active threat drills during the camp season so that children and staff are familiar with emergency procedures. Camp Shai keeps track of the dates of these drills, the number of adults and children present during each drill, as well as the time that was taken to evacuate the building and move safely to secure spaces.

# Communication and Media

## Guardian Communication

Please regularly check your CampInTouch account and personal email for camp updates, photos, and other media. Camp Shai makes every effort to keep guardians informed of the weekly activities of our camp with email updates. Each Friday, a newsletter containing that week's activities and any announcements will be emailed home. **Please make sure we have your correct email address on file and check your spam folders for the following email addresses:**

General Camp Email: [campshai@jccdenver.org](mailto:campshai@jccdenver.org)

Sarah Jones, Director of Camp Shai: [sjones@jccdenver.org](mailto:sjones@jccdenver.org)

Jess Agranoff, Assistant Director of Camp Shai: [jagranoff@jccdenver.org](mailto:jagranoff@jccdenver.org)

Allison Marshall, Business Registrar: [amarshall@jccdenver.org](mailto:amarshall@jccdenver.org)

Courtney Jacobson, General Manager of Camps & ELS: [cjacobson@jccdenver.org](mailto:cjacobson@jccdenver.org)

## Pictures at Camp

Say Cheese! We may take photographs and/or video of your child for promotional purposes for Camp Shai or other JCC programs. Please indicate on your child's application if you would not like your child's image to be used.

## Television & Video Viewing

Camp Shai is an activity-focused educational environment, and we believe that children learn best through active participation, hands-on experiences, interactive conversation, and exploration. Though rare, programming may provide an opportunity to use media as an educational tool, or specific programs might be geared towards watching media or a movie. Television and movies rated PG are only permitted with the written approval of a child's guardian.

# Shai FYI

## Who should I turn to with questions about my child?

The most important person for you to speak with regarding your child at camp is the Unit Head of your camper's group. The Camp Director should be notified if your child has identified needs (i.e. health requirements or to dispense medicine). Your child's Unit Head and Counselors would be happy to discuss how your child is doing on a day-to-day basis. The Camp Shai Director team is available to assist you with questions or concerns in all areas of Camp Shai.

## What is your COVID vaccine policy for campers?

Camp Shai encourages our campers to protect their community by getting fully vaccinated.

## What is your cancellation policy?

- Any cancellations made through March 1: Refund of payments made minus the \$75 non-refundable deposit per camper, per week
- March 2 – March 31: Refund 75% of payments made minus the \$75 non-refundable deposit per camper, per week
- April 1 – April 30: Refund 50% of payments made minus the \$75 non-refundable deposit per camper, per week
- May 1 – May 31: Refund 25% of payments made minus the \$75 non-refundable deposit per camper, per week
- After June 1: Not eligible for refund

## My child has never been to Camp Shai and doesn't know anyone. Will your counselors help make a positive experience?

OF COURSE! We have a nice mix of new and returning campers each week of camp – and we pride ourselves on getting to know each camper. Our staff are trained in best practices for positive youth development and fostering relationships among campers and staff. We work hard to make sure your camper makes a friend while they are with us!

## Can I hire Camp Shai staff as babysitters?

Camp Shai asks that parents/guardians **do not** solicit staff for babysitting during the camp season. Our staff work hard during the day to take care of campers! We want to make sure that when they are off of work, they are able to recharge and take care of themselves and are able to set good boundaries with campers and their families.





Staenberg - Loup Jewish Community Center  
350 South Dahlia Street, Denver, CO 80246

